



VACAVILLE FIRE PROTECTION DISTRICT

Board of Directors

420 Vine Street
Vacaville, Ca 95688
www.VFPD.net

The Board of Directors of the Vacaville Fire Protection District holds its Regular Board Meetings on the third Tuesday of every other month at 7:00 p.m. The meeting months are January; March; May; July; September and November. The Board may discuss any item on the agenda and may act on any of those items. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

In compliance with the American with Disabilities Act, if you have a disability and need a disability- related modification or accommodation to participate in this meeting, please contact the Office Manager. Upon request, the Fire District will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation to enable individuals with disabilities to participate in and provide comments. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation or alternative format requested at least two days before the meeting. Requests should be emailed to the Office Manager at shilo.moore@vfpd.net or submitted by phone at 707- 447- 2252. Requests made by mail (sent to 420 Vine Street, Vacaville, CA 95688) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

THE BOARD OF DIRECTORS MEETING AGENDA

May 21, 2024 at 7:00 pm

Public Comment

Public comment may be made during the meeting, upon recognition by the Board Chair, and introduction by name for recording in the meeting minutes.

Public comment also may be submitted in advance of the meeting via email to the Board Chair, at cccalvert@ucdavis.edu. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments by 4:00 pm on the day prior to the meeting date so that they can be provided to the Directors before, and, as feasible, during the meeting. Comments submitted after the meeting is called to order will be included in the meeting minutes. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

1. Call to Order / Pledge of Allegiance/ Roll Call / Approval of the Agenda.
2. Public Comments. *The Board of Directors welcomes public participation in its meetings. Public comments relating to **matters within jurisdiction of the District, and not included on the posted agenda**, may be addressed under “public comment,” both at the beginning and at the end of the meeting, subject to **3 - minute time limitations** for each speaker. Public comments on agenda or non-agenda items during a Board of Directors meeting are for the purpose of informing*

the Board to assist Board members in making decisions. Please address your comments to the President of the Board. The Board President will request responses from staff, if appropriate.

- a. *Please note that State law prevents the Board from discussing or acting on items not listed on the agenda. **Public comments relating to matters listed on the agenda are provided for before the time that the agenda item is heard.***
- b. *Public comments during Board meetings are not for questions and answers. Should you have questions, please do not ask them as part of your public comments to the Board. Answers will not be provided during Board meetings. **Please present your questions to the VFPD Vine Street Office or a Board Member via e-mail, phone call, letter, or in-person at a time other than during a Board meeting.***
3. **Consent Items** (public comment). *Items appearing on the Consent Calendar are considered routine and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member.*
 - a. Consider for Approval - **Meeting minutes of the previous meeting March 19, 2024.**
4. **Fire Chief's Verbal Informational Report** (public comment)
 - a. District Update
5. **Continuing Business** (public comment)
6. **New Business** (public comment)
 - a. Consider for Approval – Receive Final Audit reports
 - b. Consider for Approval – Review and Acknowledge presentation of First Preliminary Budget for 2024/2025
 - c. Consider for Approval – Review and Approve Elmira Hall rental fee schedule and discuss In-kind donation (**Action Item**)
 - d. Consider for Approval – Review and Approve Purchasing card Policies & Procedures (**Action Item**)
 - e. Consider for Approval – Review and Approve updated Solano County Signing Authority (**Action Item**)
 - f. Consider for Approval – Cellular Opt-out option (**Action Item**)
 - g. Consider for Approval – Medical Coverage Opt-out option (**Action Item**)
 - h. Consider for Approval – Duty Officer Stipend (**Action Item**)
 - i. Letter from County Counsel increasing the FY 2024/25 Legal Services fees
7. Public Comments
8. Board Member Comments
9. Adjourn – The next regular meeting is scheduled for **July 16, 2024.**

